2024 Registration Guide



Step 0: Click the registration link on the home page or navigate directly to https://r2rrelay.com/register/

Step 1: On the registration form, complete each step of the process as prompted. Fields with * are required. You won't be allowed to proceed to the next step until you complete these fields. Specific answers to some questions will open more fields for additional information. These fields will be self-explanatory. You must choose a Major Division. Special Division are optional. Click Next to proceed to next screen.



For a list of Major Divisions and the criteria click here.

For a list of Special Divisions and the criteria click here.

Team names can not be changed after entry submission. Choose wisely.

Next

Step 2: Enter information about the team manager. At any point in the registration process, you can use the back button at the bottom of the form to return to the previous step if needed. Click Next to move on to the next step.

	R	RIVER TO RIVER RELAY		
1 Team	2 Manager		(3) Start	4 Other
Information	Information		Times	Information
First Name *	Last Nar	ne *		
Best Manager	Ever			
Mailing Address *	City *		State *	Zip Code *
P.O. Box 3475	Carbono	lale	IL	€2903-3475
Email *		Phone *		
kyle@r2rrelay.com		123-456-7	7890	

A valid e-mail address is essential for communications with the Race Director. Add kyle@r2rrelay.com to your safe senders list to ensure you don't miss important emails.



Step 3: Rank your preferred start times. 1 being the first choice down to 7 being the last choice. If you don't want to be considered for a specific start time, enter X. Blanks will be considered a X. Then enter your team's estimated finish time.



Hours *	Minutes *		
6	32		

Rank all starting times, 1 for most preferred, 2 for second, etc. Rank every time that is acceptable to you. Enter "X" for any time that you will not accept. Your entry will be rejected if all the acceptable start times are full when the entry is processed. Once your entry has been received and a starting time has been assigned, it will not be possible to change it. Applications that limit the number of acceptable start times greatly reduce the chance of being accepted.

*Seeded teams and teams starting at 7:45 will be permitted two support vehicles. Other teams will be limited to one support vehicle.

It's the team managers responsibility to field a team that can finish reasonably close to the estimated finish time you entered above. The inability to do so may result in your team missing cutoffs on course.



Step 4: Enter any relevant notes or comments regarding your entry. Then select if you want added to the waitlist in the case of non-selection. Once complete click Submit.

RIVER TO RIVER RELAY						
1	2	3	4			
Team Information	Manager Information	Start Times	Other Information			
Comments						
Add any comments or re	levant notes here.		11.			
If your team is not sel added to the waitlist?	ected, would you like to be *					
Yes	~ ▼					

By clicking submit below I understand that as a Team Manager I am responsible for the safety and actions of my team members. Further, by applying to participate in the River to River Relay I agree that we will follow all rules and regulations in place at the time of the event.



Step 5: Once submitted you will receive a success message.



Thank you! Your 2024 River to River Relay team entry has been submitted. You will receive a confirmation email within 15 minutes.

If your entry is accepted, we will send notification to the Email address listed on your entry form no later than Saturday, December 2nd, 2023.

If your entry is accepted, you will have seven (7) days from the time the acceptance email is sent to you to send one check for your team's entire \$600 entry fee. If we do not receive your entire entry fee within this time, your entry will be cancelled and your position given to the next team on the wait list. Once entry is accepted, refunds or deferral are not available for any reason.

Thanks and good luck!!

Step 6: Shortly after you will also receive a confirmation email, with a summary of your entry.

2023 River to River Relay Registration Confirmation: The Best Possible Team in the History of Teams					
RT River to River Relay <noreply@r2rrelay.com></noreply@r2rrelay.com>					
This email is confirming we have received your 2023 River to River Relay registration. This does not indicate you have been selected or guarantee you entry into the relay. You will be notified via email of your teams selection or non-selection into the 2023 River to River Relay by December 3rd, 2022.					
Team Name: The Best Possible Team in the History of Teams					
Team From: Carbondale, IL					
Major Division: Open					
Special Division: Old Friends					
Estimated Finish Time: 6:32					
Manager: Best Manager Ever Email: <u>kyle@r2rrelay.com</u> Address: P.O. Box 3475 Carbondale, IL 62903-3475 Phone: 123-456-7890					
Start Time Preferences					
5:45am: X					
6:15am: 5					
6:45am: 2					
7:15am: 1					
7:45am: 3					
8:15am: 4					
8:45am: X					
This is a automated message from an unmonitored mailbox. For inquires please contact the race director.					

Congratulations. At this point your registration is complete. You will receive an email on or before December 2nd notifying your team of their selection or non-selection and waitlist status for the 2024 River to River Relay.